

s a recognized world leader in power transmission, the Bonneville Power Administration (BPA) knows what makes us successful – our people. To attract the most talented and dedicated professionals, not only do we offer one of the best compensation and benefits packages in the industry, we provide a comfortable work environment and an unlimited opportunity for individual achievement. In fact, the same cultural diversity that makes this region a great place to live also makes BPA an exciting place to work where people respect each other, with an employer who believes and promotes a healthy balance between work and family.

BPA has one of the most highly acclaimed high-voltage electrical <u>apprentice program</u> in the world. Our Electrical Apprenticeship Program consists of 3 ½ to 4 years of classroom study, homework, and on the job training. End of step presentations, exams, and reviews are required every six months and if successful, the apprentice will be promoted to the next step of the apprenticeship program and finally to Journeyman.

Interested? The following information will provide you with all the steps necessary to apply.

Position

Lineman Apprentice Announcement 002246-03-ST

Open Period

Open: 09/08/03 Close: 11/07/03

Your complete application must be received no later than 12 mid-night Pacific Daylight Time (PDT) of the closing date to be accepted (if your application is submitted after 10/26/03, it must be received no later than 12 mid-night PST (Pacific Standard Time) of the closing date). Applications submitted by fax or e-mail must be time/date stamped or electronically postmarked at point of origin no later than 12 midnight. Applicants will be notified of receipt of their application package.

Salary

***\$20.25 per hour** and a full-range of <u>benefits</u> that includes but is not limited to:

- Up to 5 weeks paid vacation per year along with 10 paid holidays
- Unlimited sick leave accrual
- Family Friendly leave programs
- Health and Life Insurance with no waiting and no pre-condition clauses
- Matching 401k Plan

*In addition to the hourly wage rate, BPA pays a supplement equal to 4.4% of the wage rate to permanent employees for each hour of straight-time wages that are paid.

Location(s)

Washington, Oregon, Montana, Idaho (More than one selection will be made)

What Work Will I Be Doing?

BPA Lineman Apprentices are trained to maintain and construct high voltage lines throughout the Northwest on wood pole and steel tower lines. The training includes but is not limited to: access road maintenance procedures; basic climbing procedures; care and inspection of tools, gear, and Government vehicles; digging procedures; different types of wood structures; insulators; safety and first aid; BPA Safety Code; brush and weed control; danger trees; setting, anchoring, and guying of pole structures; public relations; blueprint reading; purpose and installation of protective grounds; rigging for stringing and handling of conductor; steel tower erection; conductor handling and splicing; counterpoise and bonding; line phasing and transpositions; procedures for locating line trouble; types of conductor and factors affecting conductor size; hot line maintenance procedures: insulator testing and voltage gradients; protective tagging and clearances; recognition and cure of corona and radio interference; results of lightning damage and correct lighting protection.

Student Eligibility Requirements

To be eligible for a Student Career Experience Program (SCEP) appointment, you must be:

- A U.S. citizen
- Enrolled as a degree-seeking student (diploma, certificate, etc.); in an accredited technical school, vocational school or 2 year college in a course of study leading to a degree or certificate related to the electric utility industry, such as electrical theory, electronics, industrial arts, or industrial technology.

- In your last academic year and expect to meet your academic requirements for graduation prior to start of BPA's next Apprentice class (June 13, 2004)
- Taking at least a half-time course load as defined by the school
- A student in good standing with a minimum 2.5 cumulative GPA
- Eligible to participate in a work study agreement between the school and BPA
- Able to complete 640 hours of career-related work prior to conversion

Am I Qualified?

<u>SELECTIVE PLACEMENT FACTOR:</u> This position has a selective factor, which will serve as a screen-out element. Applicants who do not show evidence of meeting this selective factor will be rated as not qualified.

Applicants must submit a copy of their complete driving record (obtained from the Dept. of Motor Vehicles or equivalent State agency) covering the past 3 years and dated within the last 3 months), along with their application. Candidates with a poor driving record* and/or revocation of license will be immediately disqualified from consideration.

*Disqualifying driving records: Within the past three years, any of the following conditions disqualify an applicant for a U.S. Government Motor Vehicle Authorization:

- **A.** Conviction for operating a motor vehicle under the influence of alcohol or a controlled substance.
- **B.** Conviction for leaving the scene of an accident without making his or her identity known.
- **C.** Suspended, revoked, or cancelled driver's license.
- D. Any recurrent record of auto accidents/incidents, traffic violations, or arrests, which demonstrate that the driver does not have an adequate sense of responsibility. This may be shown by any of the following:
 - ➤ Conviction for fleeing or attempting to elude a police officer;
 - ➤ Conviction for a felony involving the use of a motor vehicle:
 - >2 or more accidents in which the driver was at fault.
 - ➤2 or more excessive speeding violations (15 miles per hour or more over the posted speed limit.);
 - ➤ Or 4 or more moving violations.

How Will My Application Be Evaluated and Referred?

You will be evaluated on the basis of experience, education, and training on the following elements. You must complete the attached Supplemental Questionnaire for: **Lineman Apprentice**, **BB-2810**, that addresses the

following Elements: 1) Aptitude and interest for learning trade theory; 2) Ability to follow directions; 3) Reliability and dependability; 4) Dexterity and safety; 5) Ability to use prints and drawings. Experience/training shown in your supplemental questionnaire must be reflected in your application

- All applicants will be required to pass a written aptitude examination prepared by the Office of Personnel Management to be considered for a position. All applicants <u>will be notified</u> in writing of the date, time, and location of the written examination.
- Applicants will be evaluated on the basis of the information contained in their application, written test results, and supplemental questionnaire for Lineman Apprentice. The supplemental questionnaire will determine the degree to which applicants possess the following elements: 1) Aptitude and interest for learning trade theory; 2) Ability to follow directions; 3) Reliability and dependability; 4) Dexterity and safety; 5) Ability to use prints and drawings.
- Candidates considered to be best qualified on the above-mentioned job elements may be further evaluated by a competency-based interview with the Lineman Craft Committee. The interview will be used to confirm the applicant's desire and ability to complete the apprenticeship.

<u>APPRENTICE EXAMINATION INFORMATION:</u> (Written Aptitude Examination)

- The apprenticeship examination is requirement for all applicants that pass the initial screening. If you do not take this examination, you will be eliminated from further consideration for the position. The examination will cover the following areas: high school level algebra and geometry; dexterity; arithmetic computations; ability to follow instructions and mechanical aptitude. The examination process will take approximately 3-4 hours. If you have applied for more than one apprentice craft, you will only need to take the examination one time. Apprentice exams are tentatively scheduled for January 8, 9, 10, 2004. Please complete the attached APPRENTICE **EXAM REGISTRATION FORM and return with** your application. (Applicants who will travel to take the Apprentice Exam, will do so at their own expense).
- Competencies will be used in the selection process.
 This includes competency-based interviews for those applicants who are selected for a personal interview.
- Applicants will be required to provide current transcripts at time of interview.
- Selected employees will be required to pass a physical examination and drug test at BPA's expense.

- In accordance with Department of Energy Order 3792.3, this position is subject to random drug testing. Failure to pass subsequent tests may result in disciplinary action, including removal from the Federal service. The Department of Transportation has issued a rule, which provides for the random testing for the presence of alcohol in employees who operate a commercial motor vehicle. Employees shall be randomly selected by the Department of Energy using a statistically valid method. This program is established to ensure that employees who operate a commercial motor vehicle are not impaired by alcohol.
- Upon successful completion of the apprentice program, management will determine duty station placement.
- Apprentices will be required to travel during their training program to gain experience.

Working Conditions

Working conditions vary depending on tasks. Work is performed outside in all weather conditions and may last for long periods in cold, wet, or icy weather, and high winds. Work is often performed on steel or wooden structures at considerable heights and on or near energized conductors or equipment. The Apprentice may work on steep slopes and rugged or brushy terrain; may ride in an aerial cart on the conductor high above the ground. Frequently, work must be performed at night or under strict time limitations. The Apprentice may climb to heights in excess of 100 feet many times a day and walk long distances over rugged terrain. the work environment will occasionally include high noise levels and/or exposure to hazardous substances. Approved respiratory and safety equipment must be worn when hazardous substances are being handled. Emergencies, critical system conditions, or outage limitations may require working at night. The Apprentice will be assigned to a Maintenance district for the term of apprenticeship

Physical Requirements

Incumbents must be physically and mentally able to efficiently perform the duties of the position, with or without reasonable accommodation, without hazard to themselves or others. The work requires strenuous effort such as climbing to considerable heights many times a day; walking long distances over rough terrain; prolonged standing, sitting, and crouching. The work requires pushing, pulling, and positioning material weighing over 100 pounds. Incumbents must be able to lift 100 pounds: be able to distinguish clearances around machinery with moving parts; and be able to work at heights in excess of 535 feet. Incumbents must be able to work with both arms overhead. They must be able to grip and hold lines and ropes with 75 to 90 pounds weight attached and be able to work with small components. Must be able to periodically wear protective apparel that includes respirators. Incumbents must have good distance vision in at least one eye and

have the ability to read printed material the size of typewritten characters. They must have the ability to hear the conversational voice. Speech must be suitable for clear communication by telephone.

Other Conditions of Employment

- Participate in all training activities. Satisfactory completion of each step of training is mandatory for advancement.
- Positions that require unescorted access to a nuclear facility will be required to take annual radiation training.
- If exposed to health hazards, have periodic physical examinations.
- Follow BPA safety practices.
- Live within one-hour travel time of duty location.
- Obtain a Restricted Electrical Workers' permit.
- Possess and maintain a valid commercial driver's license.
- Become certified on equipment assigned to use or
- Take First Aid training and possess and maintain a CPR card.
- Be available for call to work at any time.
- Be able to wear protective apparel.
- Satisfactorily complete the Standard Clearance Certification Examination for Lineman.
- Be able to relocate as business needs dictate.

Does BPA Provide Accommodation for Applicants With a Disability?

Yes. If you need a reasonable accommodation for any part of the application and hiring process, please contact BPA's Human Resources Specialist, PJ Johns at 503-230-3000. Decisions for granting reasonable accommodation will be on a case-by-case basis. For more information on Federal employment for the disabled, please visit DisabilityInfo.gov.

Questions?

If you have questions or need a hard copy of this vacancy announcement, please call the Employment Center at any of the following numbers:

Toll Free 1-877-282-3713 360-418-2090 Vancouver, WA Portland, OR 503-230-3055

Or Contact

Craig Rademacher 360-418-2753 **Monica Brindos** 360-418-2265

Apprentice Application and Hiring Timeline

- September BPA Announcement Opens
- October BPA Announcement Closes
- **January Apprentice Examinations**
- AAAA March - Craft Specific Application Rating
- **April** Apprentice Interviews
- May Selections
- June Hire Date (June 13, 2004)

How Do I Apply for This Position?

BPA's <u>Application Package Checklist</u> and <u>Frequently Asked Questions (FAQ's)</u> will assist you in preparing and ensuring your application package is complete. The checklist is for your personal use only (please do not submit it with your application).

A complete application package <u>must</u> include the following:

- Your resume, <u>Optional Application for Federal</u> <u>Employment (OF-612)</u>, or other written application format of your choice that includes **all** the following bulleted information.
 - Position title and Announcement number of the position for which you are applying.
 - Your full name, mailing address, email address, and day and evening telephone numbers.
 - Your Social Security Number.
 - Country of citizenship.
 - Work experience (Paid and non-paid experience related to the job for which you are applying. Include job title (PLEASE INCLUDE SERIES AND GRADE IF FEDERAL JOB), duties and accomplishments, employer's name and address, supervisor's name and phone number, starting and ending dates (including month and year), salary, hours worked per week, salary).
 - Indicate if we may contact your current supervisor.
 - A list of other job related training, skills (for example, languages, tools, machinery, typing speed, etc.), certificates and licenses, honor societies, awards, professional membership, publications, leadership activities, performance awards, etc.
 - 2 –3 references that can verify the work experience information provided in your application or resume. Please include names, titles, and current contact information. (BPA requires reference checks prior to appointment).
- 2. Completed Supplemental Questionnaire for Lineman Apprentice, BB-2810 (attached/REQUIRED).
- 3. Recent copy of transcripts. (REQUIRED)
- Completed Student Eligibility Confirmation Sheet (attached/REQUIRED).
- Completed DOE F 1600.7e, Applicant Disability, Race/National Origin and Sex Identification form (attached).
- **6.** Completed OF-306 (revised 1/01), Declaration for Federal Employment (attached).
- 7. Driving record abstract for past three (3) years (obtained from the Dept. of Motor Vehicles or equivalent State agency, dated within the last 3 months). (REQUIRED).
- 8. Testing Registration Form (attached/REQUIRED)
- **9.** Geographic Location Availability Form (attached/REQUIRED).
- * All application materials should be submitted by the closing date of the announcement we will not contact you for missing information and will assess your application based only on information received by the closing date. Please retain a copy of your application as BPA does not return applications or provide copies.

Where Do I Send My Application?

Your complete application must be received no later than 12 mid-night Pacific Daylight Time (PDT) of the closing date to be accepted (if your application is submitted after 10/26/03, it must be received no later than 12 mid-night PST (Pacific Standard Time) of the closing date). Applications submitted by fax or e-mail must be time/date stamped or electronically postmarked at point of origin no later than 12 midnight. Applicants will be notified of receipt of their application package.

Required forms may be sent as email attachments, may be faxed, or sent as hard copy. Application materials provided by different means must be cross—referenced so they may be combined after they arrive. Applicants are responsible for ensuring that application materials are formatted in a manner that will transmit successfully.

Mail:

Bonneville Power Administration ATTN: Personnel Services – CHP/CSB-2 PO Box 491 Vancouver, WA 98666

Personal Delivery:

2401 NE Minnehaha Street, **Vancouver, WA** 98663 905 NE 11th Avenue, **Portland, OR** 97232

Fax: Fax your application to (360) 418-2063. Applicants are responsible for ensuring that application materials transmit successfully. Please include a request for confirmation and the manner in which you would like to be contacted on the fax cover sheet if you desire confirmation.

Email:

Send your application as email attachments to jobs@bpa.gov. The announcement number must be included in the subject line of the email. Applicants who apply by email will receive an email confirmation.

Website Addresses

Application Package Checklist

www.jobs.bpa.gov/documents/checklist_for_students.doc

Student Employment Program

www.jobs.bpa.gov/studentcomponents.htm

Apprentice Program

www.2.transmission.bpa.gov/EdCar/Apprenticeships/

BPA Benefits

www.jobs.bpa.gov/benefits

Disability Information

www.DisabilityInfo.gov

Frequently Asked Questions

www.jobs.bpa.gov/faq.htm

Optional Application Form (OF-612)

www.opm.gov/forms/pdf_fill/of0612.pdf

Optional Form 306

www.opm.gov/forms/pdf_fill/of0306.pdf

Bonneville Power Administration Student Educational Employment Program Information Sheet

To be eligible for a student appointment, you must be:

- Enrolled as a degree-seeking student (diploma, certificate, etc.); in an accredited technical school, vocational school or 2 year college; in a course of study leading to a degree or certificate related to the electric utility industry, such as electrical theory, electronics, industrial arts, or industrial technology.
- · Be in their last year academic year;
- Meet the academic requirements for graduation prior to start of Apprentice Program (June 2004)
- Taking at least a half-time course load as defined by the school;
- A U.S. citizen, and 16 years of age;
- A student in good standing with a minimum 2.5 cumulative GPA;
- Be eligible to participate in a work study agreement between the school and BPA;
- Be able to complete 640 hours of career-related work prior to conversion

In order to be considered and qualify under to Student Educational Employment Program, you must provide the following:

Applicant Name:		
Name of College:		
Program or Degree:		
Start Date:		
Completion Date:		
Current GPA:	Must be 2.5 or Higher	to be eligible
erification Signature of Studapplication.	dent and College Cooperative Education Progra	m Administration is required to process your
	Applicant Signature	
Date		Phone
	College Education Program Administration	Signature
Date		Phone

OPTIONAL APPLICATION FOR FEDERAL EMPLOYMENT - OF 612

FORM APPROVED OMB No. 3206-0219 Electronic Form Approved by CGIR 03/31/98 (VB)

You may apply for most jobs with a resume, this form, or other written format. If your resume or application **does not provide** all the information requested on this form and in the job vacancy announcement, you may lose consideration for a job.

1. Job title in announcement			2. Grade(s) applying for	3. Announcement number
4. Last name		First and middle	names	5. Social Security Number
6. Mailing address				7. Phone numbers (include area code)
				Daytime
City		State	ZIP Code	Evening
WORK EXPERIENCE				
		e related to the job t	for which you are applying. Do	o not attach job descriptions.
A) Job title (if Federal, include	de series and grade)			
From (MM/YY)	To (MM/YY)	Salary	per	Hours per week
		\$		
Employer's name and address	SS			Supervisor's name and phone number
Describe your duties and acc	complishments			
B) Job title (if Federal, includ	e series and grade)			
From (MM/YY)	To (MM/YY)	Salary	per	Hours per week
		\$		
Employer's name and addres	SS			Supervisor's name and phone number

Describe your duties and accomplishments

OPTIONAL APPLICATION FOR FEDERAL EMPLOYMENT - 0F 612

Electronic approved by CGIR - 03/31/98 (VB)

9. May we contact your current supervisor?							
YES (☐) NO (☐) ► If we need to contact your current supervisor before making an offer, we will contact you first.							
EDUCATION	_					<u></u>	
10. Mark highest level completed. Sor	me HS () HS/GED () Ass	sociate ()	Bachelor ()	Master ()	Doctoral ()
11. Last high school (HS) or GED sch	ool. Give	the school's name	e, city, State, Z	IP Code (if kno	own), and year diploma or	GED received.	
12. Colleges and universities attended	d. Do not	attach a copy of y	our transcript	unless request	ed.		
A) Name			Total Credit	s Earned	Major(s)	Degree	Year Received
•			Semester	Quarter		(if any)	
City	State	ZIP Code					
	I						
D) Nama							
B) Name							
City	State	ZIP Code					
City	Jiale	ZIF Code					
C) Name							
City	State	ZIP Code					
OTHER QUALIFICATIONS	OTHER QUALIFICATIONS						

13. Job-related training courses (give title and year). **Job-related** skills (other languages, computer software/hardware, tools, machinery, typing speed, etc.). **Job-related** certificates and licenses (current only). **Job-related** honors, awards, and special accomplishments (publications, memberships in professional/honor societies, leadership activities, public speaking, and performance awards). Give dates, but do **not** send documents unless requested.

GENERAL							
14. Are you a U.S. citizen?	YES ()	NO (-	Give the count	ry of your citize	nship.	
15. Do you claim veterans'	NO ()	YES ()	-	Mark your clai	m of 5 or 10 poi	nts below.	
preference?			_				
5 points (□) → Attach your D	DD 214 or other proof	f. 10 points	()	Attach an Apprendiction of the control of the co	olication for 10-Po	int Veterans' Preferenc	e (SF15) and proof
16. Were you ever a Federal civilian e	employee?			Series	Grade	From (MM/YY)	To (MM/YY)
NO ((□) → For hig	hest civilian gra	de give:				
17. Are you eligible for reinstatement	based on career or o	career-condition	al Federa	status?			
NO ((□) → If	requested, attac	h SF 50	proof.			
APPLICANT CERTIFICATION	V						
18. I certify that, to the best of my knowledge and belief, all of the information on and attached to this application is true, correct, complete and made in							
good faith. I understand that false or					•	•	ing me after I
begin work, and may be punishable b	y fine or imprisonme	nt. I understand	that any	information I giv	e may be invest	rigated.	
SIGNATURE					DATE SIGNE	D	

Page 3 * GENERAL INFORMATION

- You may apply for most Federal jobs with a resume, the attached *Optional Application for Federal Employment* or other written format. If your resume or application does not provide all the information requested on this form and in the job vacancy announcement, you may lose consideration for a job. Type or print clearly in dark ink. Help speed the selection process by keeping your application brief and sending only the requested information. If essential to attach additional pages, include your name and Social Security Number on each page.
- For information on Federal employment, including job lists, alternative formats for persons with disabilities, and veterans' preference, call the U.S.
 Office of Personnel Management at 912-757-3000, TDD 912-744-2299, by computer modem 912-757-3100, or via the Internet (Telnet only) at
 FJOB.MAIL.OPM.GOV.
- If you served on active duty in the United States Military and were separated under honorable conditions, you may be eligible for veterans' preference. To receive preference if your service began after October 15, 1976, you must have a Campaign Badge, Expeditionary Medal, or service-connected disability. Veterans' preference is not a factor for Senior Executive Service jobs or when competition is limited to status candidates (current or former career or career-conditional Federal employees).
- Most Federal jobs require United States citizenship and also that males over age 18 born after December 31, 1959, have registered with the Selective Service System or have an exemption.
- The law prohibits public officials from appointing, promoting, or recommending their relatives.
- Federal annuitants (military and civilian) may have their salaries or annuities reduced. All employees must pay any valid delinquent debts or the agency may garnish their salary.
- Send your application to the office announcing the vacancy. If you have questions, contact that office.

THE FEDERAL GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER

PRIVACY ACT AND PUBLIC BURDEN STATEMENTS

- The Office of Personnel Management and other Federal agencies rate applicants for Federal jobs under the authority of sections 1104, 1302, 3301, 3304, 3320, 3361, 3393, and 3394 of title 5 of the United States Code. We need the information requested in this form and in the associated vacancy announcements to evaluate your qualifications. Other laws require us to ask about citizenship, military service, etc.
- We request your Social Security Number (SSN) under the authority of Executive Order 9397 in order to keep your records straight, other people
 may have the same name. As allowed by law or Presidential directive, we use your SSN to seek information about you from employers, schools,
 banks, and others who know you. Your SSN may also be used in studies and computer matching with other Government files, for example, files on
 unpaid student loans.
- If you do not give us your SSN or any other information requested, we cannot process your application, which is the first step in getting a job. Also, incomplete addresses and ZIP Codes will slow processing.
- We may give information from your records to: training facilities; organizations deciding claims for retirement, insurance, unemployment or health benefits; officials in litigation or administrative proceedings where the Government is a party; law enforcement agencies concerning violations of law or regulations; Federal agencies for statistical reports and studies; officials of labor organizations recognized by law in connection with representing employees; Federal agencies or other sources requesting information for Federal agencies or other sources requesting information for Federal agencies in connection with hiring or retaining, security clearances, security or suitability investigations, classifying jobs, contracting, or issuing licenses, grants, or other benefits; public and private organizations including news media that grant or publicize employee recognition and awards; and the Merit System Protection Board, the Office of Special Counsel, the Equal Employment Opportunity Commission, the Federal Labor Relations Authority, the National Archives, the Federal Acquisition Institute, and congressional offices in connection with their official functions.

- We may also give information from your records to: prospective nonfederal employers concerning tenure of employment, civil service status, length of service, and date and nature of action for separation as shown on personnel action forms of specifically identified individuals; requesting organizations or individuals concerning the home address and other relevant information on those who might have contracted an illness or been exposed to a health hazard; authorized Federal and nonfederal agencies for use in computer matching; spouses or dependent children asking whether the employee has changed from self-and-family to self-only health benefits enrollment; individuals working on a contract, service, grant, cooperative agreement or job for the Federal Government; non-agency members of an agency's performance or other panel; and agency-appointed representatives of employees concerning information issued to the employee about fitness-for-duty or agency-filed disability retirement procedures.
- We estimate the public reporting burden for this collection will vary form 20 to 240 minutes with an average of 40 minutes per response, including
 time for reviewing instructions, searching existing data sources, gathering data, and completing and receiving the information. You may send
 comments regarding the burden estimate or any other aspect of the collection of information, including suggestions for reducing this burden, to U.S.
 Office of Personnel Management, Reports and Forms Management Officer, Washington, DC 20415-0001.
- Send your application to the agency announcing the vacancy.

Declaration for Federal Employment

GENERAL 1. FULL NAME (First, middle, last)	INFORMATI	2.	SOCIAL SECURITY NUMBER			
3. PLACE OF BIRTH (Include City and	State or Country)		4.	DATE OF BIRTH (MM/DD/YY)		
5. OTHER NAMES EVER USED (For e	xample, maiden name, n	nickname, etc.)	6. DAY NIG		ea Codes)	
Selective Service Registration If you are a male born after December that you must register with the Select					C. 3328) r	equires
7a. Are you a male born after Decem 7b. Have you registered with the Selective 7c. If "NO", describe your reason(s)	e Service System?	YES YES		NO If "NO" skip 7b and 7c. NO If "NO" go to 7c.	lf "YES" go	to 7b.
8. Have you served in the United States M If you answered "YES", list the branch, da If your only active duty was training in the	lilitary? tes, and type of discharge			ow NO)	
BRANCH	FROM MM/DD/YYYY	TO MM/DD/YYYY	TYPE	OF DISCHARGE		
For all questions, provide all additional be considered. However, in most cases you	requested information		MATI ached sh	ON leets. The circumstances of each	ı event you	list will
For questions 9, 10, and 11, your answers \$300 or less, (2) any violation of law compiuvenile court or under a Youth Offender la conviction whose record was expunged un	nitted before your 16th bi	rthday, (3) any violation of aside under the Federal	of law com	nmitted before your 18th birthday	if finally de	cided in
9. During the last 10 years, have you beer firearms or explosives, violations, misdem the violation, place of occurrence, and the	eanors, and all other offe	enses.) If "YES", use item	16 to pro	vide the date, explanation of	YES	NO
10. Have you been convicted by a military 16 to provide the date, explanation of the involved.					YES	NO
11. Are you now under charges for any vio of occurrence, and name and address of t			date, exp	planation of the violation, place	YES	NO
12. During the last 5 years, were you fired leave any job by mutual agreement becau	se of specific problems, of	or were you debarred for	n Federal	l employment by the Office of	YES	NO
Personnel Management? If "YES", use ite employer's name and address.	m 16 to provide the date,	an explanation of the pro	oblem and	d reason for leaving, and the		
13. Are you delinquent on any Federal del and other debts to the U.S. Government,					YES	NO
mortgage loans.) If "YES", use item 16 to taking to correct the error or repay the deb	provide the type, length,					

of Columbia Government service?

relative works.

NO

YES

Declaration for Federal Employment

Electronic Form Approved by CÎLR 07/24/02 ADDITIONAL OUESTIONS YES NO 14. Do any of your relatives work for the agency or organization to which you are submitting this form? (Includes father, mother, husband, wife, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, father-in-law, mother-in-law, son in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepson, stepdaughter, stepbrother, stepsister, halfbrother, and halfsister.) If "YES", use item 15 to provide the name, relationship, and the Department, Agency, or Branch of the Armed Forces for which your

CONTINUATION SPACE/AGENCY OPTIONAL QUESTIONS

15. Do you receive, or have you ever applied for, retirement pay, pension, or other pay based on military, Federal civilian, or District

16. Provide details requested items 7 through 15 and 18c in the continuation space below or on attached sheets. Be sure to identify attached sheets with your name, Social Security Number, and item number, and to include ZIP Codes in all addresses. If any questions are printed below, please answer as instructed (these questions are specific to your position and your agency is authorized to ask them).

CERTIFICATIONS/ADDITIONAL OHESTIONS

APPLICANT: If you are applying for a position and have not yet been selected, carefully review your answers on this form and any attached sheets. When this form and all attached materials are accurate, read item 17, and complete 17a.

APPOINTEE: If you are being appointed, carefully review your answers on this form and any attached sheets, including any other application materials that your agency has attached to this form. If any information requires correction to be accurate as of the date you are signing, make changes on this form or the attachments and/or provide updated information on additional sheets, initialing and dating all changes and additions. When this form and attached materials are accurate, read item 17, and answer 18a, 18b, and 18c as appropriate.

17. I certify that, to the best of my knowledge and belief, all of the information on and attached to this Declaration for Federal Employment, including any attached application materials, is true, correct, complete, and made in good faith. I understand that a false or fraudulent answer to any question on any part of this declaration or its attachments may be grounds for not hiring me, or for firing me after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated for purposes of determining eligibility for Federal employment by as allowed by law or Presidential order. I consent to the release of information about my ability and fitness for Federal employment by employers. schools, law enforcement agencies, and other individuals and organizations to investigators, personnel specialists, and other authorized employees of the Federal Government. I understand that for financial or lending institutions, medical institutions, hospitals, health care professionals, and some other sources of information, a separate specific release may be needed, and I may be contacted for such a release at a later date.

•	(Sign in ink)	Date	Enter Di		D/YYYY
17b. Appointee's Signature:		Date			
•	(Sign in ink)				
	ay affect your eligibility for	ployed by the Federal Government before life insurance during your new appointment.			
18a. When did you leave your la	,	MM / DD / YYYY			
	DAT	TE:			
18b. When you worked for the F any type of optional life insurance		t time, did you waive Basic Life Insurance or	YES	NO	DO NOT KNOW
		I the waiver(s)? If your answer to item for which waivers which were not cancelled.	YES	NO	DO NOT KNOW

APPOINTING OFFICER:

17a. Applicant's Signature:

(02-94)

APPLICANT DISABILITY, RACE/NATIONAL ORIGIN AND SEX IDENTIFICATION

(Please read the Instructions and Privacy Act Statement before completing this form)

OMB Burden Disclosure Statement

Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of Information Resources Management Policy, Plans, and Oversight, Records Management Division, HR-422-GTN, Paperwork Reduction Project (1910-0600), U.S. Department of Energy, 1000 Independence Avenue, S.W., Washington, DC 20585; and to the Office of Management and Budget (OMB), Paperwork Reduction Project (1910-0600), Washington, DC 20503.

PRIVACY ACT STATEMENT

This data is being collected to plan and evaluate the agency's recruitment of persons with disabilities, minorities and women, and to help ensure that agency personnel practices meet the requirements of Federal law and regulation. The data you supply will be used for statistical analysis only. SUBMISSION OF THIS INFORMATION IS VOLUNTARY. Failure to provide this information will have no effect on the processing of your application for Federal employment. Individual personnel selections are not made based on this information.

Authority: Sections 1302, 3301, 3302, 3304 and 7201 of Title 5n of the U.S. Code; Section 2000e of Title 42 U.S. Code: and Section 791 of Title 29 of the U.S. Code.

Solicitation of your Social Security Number (SSN) is authorized by Executive Order 9397 (November 22, 1943), which requires agencies to use the SSN as the means for identifying individuals in Personnel information systems. It will be used only for that purpose. Submission of your SSN is voluntary and failure to furnish your SSN on this form will have no effect on your application.

Vacancy Announcement Number	Position Title, Series, Grade
Name (Last, First, Middle Initial)	Social Security Number
Sex MALE	FEMALE
SECTION A. DISABILITY STATUS A person is disabled if he or she has a physical or mental in activities. Please read the disability descriptions below and ther describes your disability, if any. If you have more than one d limitation. NOTE: Please place only ONE two-digit code number in the box.	n write the two-digit numeric code in the box above which best
05. I do not have a disability	
16. Total deafness in both ears, with or without understandable	le speech.
23 Inability to road ordinary size print not correctable by ale	ssas (can raad avarsiza print or usa assisting davica)

- 23. Inability to read ordinary size print, not correctable by glasses (can read oversize print or use assisting device)
- 25. Blind in both eyes (no usable vision, may have some light perception).
- 28. Missing one arm or one leg.
- 33. Missing hands or both arms or both feet or both legs.
- 35. Missing one hand or arm and one foot or leg.
- 64. Partial paralysis of both hands. Partial paralysis of both legs, any part, or both arms, any part.
- 65. Partial paralysis of both legs, any part, or both arms, any part.
- 67. Partial paralysis of one side of the body, including one arm and one leg.

(02-94)

APPLICANT DISABILITY, RACE/NATIONAL ORIGIN AND SEX IDENTIFICATION

68.	Partial paralysis of three or mor	e major p	parts of the body (arms and legs)						
71.	. Complete paralysis of both hands or both arms or both legs.								
72.	2. Complete paralysis of one arm or one leg.								
76.	6. Complete paralysis of lower half of body, including legs.								
77.	Complete paralysis of one side of	of body, in	ncluding one arm and one leg.						
78.	Complete paralysis of three or i	nore majo	or parts (of body) (arms and legs).						
82.	Convulsive disorder (e.g. epilep	sy).							
90.			g condition involving a limited ability to learn, to be educated, and to be trained ified by a state vocational rehabilitation agency).						
91.	Mental or emotional illness (a h	istory of t	reatment for mental or emotional problems).						
92.	Severe distortion of limbs and/o	r spine (e	.g. dwarfism, severe distortion of the back).						
06.	I have a disability, but it is not l	isted abov	ve. Describe:						
The		ptions of y yourself	race and national origins. Read the descriptions and then check the box next to f. If you are a mixed race and/or national origin, select the category with which by ONE box.						
A.	American Indian or Alaskan Native		A person having origins in any of the original peoples of North America, and who maintains cultural identification through community recognition or tribal affiliation.						
В.	Asian or Pacific Islander		A person having origins in any of the original peoples of the Far East, Southeast Asia, the India subcontinent, or the Pacific Islands. For example: China, India, Japan, Korea, the Philippine Islands, Samoa and Vietnam.						
C.	Black, not of Hispanic origin		A person having origins in any of the black racial groups of Africa. This does not include persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish cultures or origins.						
D.	Hispanic		A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish cultures or origins. This does not include persons of Portuguese culture or origin.						
E.	White, not of Hispanic origin		A person having origins in any of the original peoples of Europe, North Africa or the Middle East. This does not include persons of Mexican, Puerto Rican, Cuban, Central or South American cultures of origins.						
F.	Other		A person not included in the above categories.						
			ess of our Recruitment efforts please identify how you learned about and providing the name of the source: School Other (Please indicate)						

OMB Approval #1910-1100 Revised 07/03

EILE CODE: DE 20 12

U.S. DEPARTMENT OF ENERGY BONNEVILLE POWER ADMINISTRATION SUPPLEMENTAL QUESTIONNAIRE FOR LINEMAN APPRENTICE

TO APPLICANT: The information requested on this Supplemental Questionnaire is needed to evaluate and rate your application. Fill out all pages completely and accurately. The questions have been designed to cover a wide range of skills and knowledge to insure that you receive all credit for experience to which you are entitled. However, you are not expected to have full knowledge of every element listed. Be sure your answers reflect YOUR OWN actual skills and knowledges.

PRIVACY ACT INFORMATION

The Bonneville Power Administration is authorized to rate applicants for Federal jobs under the provisions of Title 5, United States Code, chapter 11, sections 1104, 1302, 3301, and 3304.

The information you provide will be used to determine your qualifications for these positions. If you do not complete the information listed, we will be unable to rate your application, and you will not be considered for these positions.

Your Social Security Number is required to keep your records straight as other people may have the same name and birthday.

CERTIFICATION STATEMENT					
I certify that the information provided in this supplemental questionnal	ire is true and correct to the best of m				
knowledge.					
Signature	Date				

NOTE: In accordance with DOE Order 3792.3, this position is subject to random drug testing. Tentative selectees must be tested for the use of illegal drugs prior to final selection. A determination of the use of illegal drugs may lead to nonselection (based on a failure to meet conditions of employment). The successful applicant will be subject to future random, unannounced testing. Failure to pass subsequent tests may result in disciplinary action, including removal from the Federal service.

The Department of Transportation has issued a rule, which provides for the random testing for the presence of alcohol in employees who operate a commercial motor vehicle. Employees shall be randomly selected by the Department of Energy using a statistically valid method. This program is established to ensure that employees who operate a commercial motor vehicle are not impaired by alcohol.

SUPPLEMENTAL QUESTIONNAIRE INSTRUCTIONS:

Apprentice applicants will be rated on the following job elements:

- 1. Aptitude and interest to learn trade theory.
- 2. Ability to follow directions.
- 3. Reliability and dependability.
- 4. Dexterity and Safety.
- 5. Ability to work as part of a crew.

The first job element will be rated from the written test. The remaining elements will be rated by a combination of the written test and information from the application forms and this questionnaire.

Applicants should carefully complete this questionnaire. This form will be used to measure the extent of your knowledge about some of the job elements for these positions. We do not want to measure your writing ability; so simple "YES" or "NO" and if "YES" very descriptive answers will be adequate.

"WHEN" can be answered by month and year, e.g., October 1968, or if covering several years for example, by "09/68 - 10/72."

"FOR WHOM," "WHAT COMPANY," OR "WHERE" can be answered by name of school attended, company, or employer, or "at home" or "self."

"PURPOSE" can be answered sometimes by a single word, or by very few words, such as "used broom to sweep out work area."

Statements made on this form will be subject to verification by contact with former employers.

Each question should be completed separately. DO NOT respond with "ditto marks" or references to answers in other questions.

DISQUALIFYING DRIVING RECORDS

Within the past THREE years, any of the following conditions disqualify an applicant for a U. S. Government Motor Vehicle Authorization:

- A. Conviction for operating a motor vehicle under the influence of alcohol or a control substance.
- B. Conviction for leaving the scene of an accident without making his or her identity known.
- C. Driver license suspended, revoked, or canceled.
- D. Any recurrent record of auto accidents/incidents, traffic violations, or arrests which demonstrates that the employee does not have an adequate sense of responsibility. This may be shown by any of the following:
 - Conviction for fleeing or attempting to elude a police officer.
 - Conviction for a felony involving the use of a motor vehicle.
 - Two or more accidents in which the applicant was at fault.
 - Two or more excessive speeding violations (15 miles per hour or more over the posted limit.)
 - Four or more moving violations

APPRENTICE SUPPLEMENTAL QUESTIONNAIRE LINEMAN APPRENTICE ELEMENT 2 ABILITY TO FOLLOW DIRECTIONS

NAME	

QUESTIONS 1.Have you ever operated machinery or heavy equipment?	YES	NO	Describe the task. (What were you doing? OR What type of tools and equipment?)	How did you receive instructions? Oral Written Other (describe)
2. Have you ever used power or hand tools?				Oral Written Other (describe)
3. Have you been responsible for cleaning and maintaining tools or shop equipment?				Oral Written Other (describe)
4. Have you built a project using oral or written directions?				Oral Written Other (describe)
5. Have you performed inventory or been responsible for supply stock?				Oral Written Other (describe)
6. Have you had to follow directions in tasks such as researching and recording information, inspecting equipment, identifying and selecting replacement parts?				Oral Written Other (describe)
7. Have you performed basic maintenance on machinery such as oiling and greasing?				Oral Written Other (describe)

APPRENTICE	SUPPLEMENTAL QUESTIONNAIRE
LINEMAN APF	PRENTICE
FLEMENT 2	ABILITY TO FOLLOW DIRECTIONS

NAME	

8.	YES	NO	Have you been responsible for compiling and maintaining records? If yes, describe:
		•	How did you receive instructions or job assignments?
9.			Have you used instruction books or manuals? If yes, describe:
10.			Did you satisfactorily complete a technical school or vocational high school curriculum? If yes, how many hours did you complete? Briefly describe the curriculum.
11. <u> </u>			Have you had other training in technical areas (military, corporate, etc.)? If yes, describe.
		•	

- 12. Circle the letter that best describes your ability to follow written instructions.
 - a. I have satisfactorily performed work that required me to read and follow written instructions.
 - b. I have not performed work that involved following written instructions, but I could do such work if required.
 - c. I could not do a job requiring reading and following written instructions.
- 13. Circle the letter which best describes your ability to follow oral instructions.
 - a. I have satisfactorily performed several tasks on my own after receiving initial instructions.
 - b. I am able to perform a job requiring a few simple steps after being given specific instructions. I am also able to perform repetitive tasks independently.
 - c. I am able to perform a single task after it is carefully explained or able to perform a job with several steps under supervision.

APPRENTICE SUPPLEMENTAL QUESTIONNAIRE LINEMAN APPRENTICE ELEMENT 3 RELIABILITY AND DEPENDABILITY

NAME	

QUESTIONS 1. Have you been successful at a job	YES	NO	DESCRIPTION OR EXPLANATION
or position where you were relied upon to be dependable? (Explain)			
2. Other than high school, have you completed a training program or class for job related skills? (If yes, explain.)			
3. In the last 5 years, have you failed to finish a training course or schooling? (Give reason.)			
4. In the last 5 years, have you been suspended, fired, or reprimanded for unscheduled absence or AWOL? (If yes, explain.)			
5. In the last 5 years, have you been suspended, fired, or reprimanded for not reporting on time? (If yes, explain.)			
6. In the last 5 years, have you held a job for less than a year and left it? (If yes, give reason)			

APPRENTICE	SUPPLEM	MENTAL QUESTIONNAIRE NAME
LINEMAN APF ELEMENT 4		ERITY AND SAFETY
YES	NO	ATT AND SALETT
1.		Do you have a current First Aid Card? If YES, what dates and issued by whom?
2.		Do you have a CPR card? If YES, what dates and issued by whom?
3.		Have you worked for an employer with a regular safety program? If Yes, what did the program include?
4.		Have you received a safety award? If YES, give details, including date(s) received.
5.		Have you ever had a lost time accident?
6.		Have you had an on the job lost time accident in the last 5 years ? If so, give details of each accident. DATE CIRCUMSTANCES
7.		Have you had any safety training? If Yes, show what type of training, the approximate dates, and approximate total hours in each.
8.		Have you had training in working with pesticides or other <u>hazardous materials</u> ? What materials?
	į	

9. ____ Do you have a fear of heights?

10.			Have you worked from heights or have a hobby that in	nvolves being at hei	eights? Describe below
11	Conditions of following confoliors of the conditions of the condit		ment. Occasionally, work may be performed under oth	er than normal conc	nditions. Please indicate whether you will or will not work under the
a. b. c. d. e. f.	WILL	WILL	Work with frequent overnight travel. Work under varying climatic conditions. Work around high voltage (above 34.5kv). Work around hazardous materials. Work with a team or crew. Work around herbicides/pesticides. Willing to work supported only by a safety belt and climbers.	WILL h. i. j. k. l. m.	WILL NOT Work with pesticides. Work with respirator or full face mask. Work from ladders or scaffolds. Work in high places (in excess of 535 ft). Work subject to emergency call-outs. Willingness to comply with current drug testing requirements.
12.	YES	NO	Do you have a current driver's license? In what state a What is your license number? Do you have a current Class A Driver's License? Typ Air Brakes Hazardous Material Tanke	oe of Endorsements	

APPRENTICE SUPPLEMENTAL QUESTIONNAIRE LINEMAN APPRENTICE ELEMENT 5 ABILITY TO USE PRINTS AND DRAWINGS

NAME	

HAVE YOU USED THE FOLLOWING ITEMS	YES	NO	DESCRIPTION OR EXPLANATION INDICATE HOW YOU HAVE USED THESE AND FOR WHAT PURPOSE
1. Electrical wiring diagrams.			
2. Schematic diagrams.			
3. Electronic drawings.			
4. One line diagrams.			
5. Mechanical/construction blueprints.			
6. Mechanical drawings.			
7. Patterns.			
8. Maps.			
9. Grade stakes.			

HAVE YOU TAKEN COURSES IN THE FOLLOWING AREAS	YES	NO	SHOW COURSE TITLE (no codes), TYPE OF SCHOOL (military, high school, trade, correspondence, or other), AND GRADES RECEIVED, COURSE LENGTH, AND COURSE DESCRIPTION.
10. AC theory.			
11. DC theory.			
12. Mechanical drawing.			
13. Reading blueprints.			

APPRENTICESHIP EXAM REGISTRATION FORM

The apprenticeship examination is requirement for all applicants that pass the initial screening. If you do not take this examination, you will be eliminated from further consideration for the position. The examination will cover the following areas: high school level algebra and geometry; dexterity; arithmetic computations; ability to follow instructions and mechanical aptitude. The examination process will take approximately 3-4 hours. If you have applied for more than one apprentice position, you will only need to take the examination one time. Please select an exam site below.

Exam Sites

Vancouver, WA

Technical Training Center, 5100 NE 15th Avenue. Testing is in Building 300, room 301 and 302.

Each session seats approximately 15 people.

 rodate approximatory re	o poop.o.
Thursday January 8, 2004	The test will begin promptly at 8:30 a.m. and will conclude at approximately 11:30 a.m.
Thursday January 8, 2004	The test will begin promptly at 1:00 p.m. and will conclude at approximately 4:00 p.m.
Friday January 09, 2004	The test will begin promptly at 8:30 a.m. and will conclude at approximately 11:30 a.m.
Friday January 09 2004	The test will begin promptly at 1:00 p.m. and will conclude at approximately 4:00 p.m.
Saturday January 10, 2004	The test will begin promptly at 8:30 a.m. and will conclude at approximately 11:30 a.m.
Saturday January 10, 2004	The test will begin promptly at 1:00 p.m. and will conclude at approximately 4:00 p.m.

Spokane, WA

Spokane Community College, 1810 N Greene. Testing is in Student Union, Lair Building 6, Bigfoot and Littlefoot Rooms Each session seats approximately 100 people.

Thursday January 8, 2004	The test will begin promptly at 8:30 a.m. and will conclude at approximately 11:30 a.m.
Thursday January 8, 2004	The test will begin promptly at 1:00 p.m. and will conclude at approximately 4:00 p.m.
Friday January 9, 2004	The test will begin promptly at 8:30 a.m. and will conclude at approximately 11:30 a.m.
Friday January 9, 2004	The test will begin promptly at 1:00 p.m. and will conclude at approximately 4:00 p.m.
Saturday January 10, 2004	The test will begin promptly at 8:30 a.m. and will conclude at approximately 11:30 a.m.
Saturday January 10, 2004	The test will begin promptly at 1:00 p.m. and will conclude at approximately 4:00 p.m.

Lakewood, WA

Clover Park Technical College, 4500 Steilacoom Blvd SW

Each session seats approximately 50 people.

Friday January 09, 2004	The test will begin promptly at 8:30 a.m. and will conclude at approximately 11:30 a.m.
Friday January 09, 2004	The test will begin promptly at 1:00 p.m. and will conclude at approximately 4:00 p.m.
Saturday January 10, 2004	The test will begin promptly at 8:30 a.m. and will conclude at approximately 11:30 a.m.
Saturday January 10, 2004	The test will begin promptly at 1:00 p.m. and will conclude at approximately 4:00 p.m.

Qualified applicants will receive a confirmation letter by mail, which will include; Instructions, Site Map, and a sample questions guide for preparation for the Apprentice Examination.

Signature	
Print Name	
Date	

GEOGRAPHIC AVAILABILITY FORM LINEMAN APPRENTICE

NAME:	DATE:
SOCIAL SECURITY #:	VACANCY:
NOTICE TO APPLICANTS: You are being geographic preference for placement. Thi	

OREGON WASHINGTON IDAHO CHEHALIS GOSHEN **IDAHO FALLS** ELLENSBURG **NORTH BEND** GRAND COULI
KENT
OLYMPIA
PASCO
SNOHOMISH
SPOKANE REDMOND **GRAND COULEE** SALEM THE DALLES **MONTANA** SPOKANE VANCOUVER **KALISPELL**

preference; final duty station will be determined by management.